

# Camp Mountain Chai

## Job Description: Unit Leader

Supervised by: Director  
Assistant Director (indirectly)

Supervises: Campers within unit  
Counselors assigned to unit  
Specialists assigned to unit (indirectly)

### Qualifications:

- Strong background and experience in camping and/or related fields
- Desire and ability to work with children and young adults in a camp setting
- Be a self-starter and able to work with minimum amount of supervision
- Must have leadership skills, ability to motivate, manage, and counsel
- Ability and willingness to teach and live by Jewish concepts and values in camp community
- Ability to maximize the skills and talents of staff members at camp
- Ability to communicate with, relate to, and serve as an example to all campers and staff
- Willingness and ability to take full responsibility for safety and security of campers
- Ability to give and receive guidance, constructive feedback, and support
- Minimum age requirement: Graduated from College or equivalent

### Responsibilities:

- Directly involved with all the campers and staff in unit – Manage, oversee, and supervise all campers and staff within assigned unit
- Directly responsible for all unit activities: support programs planned by programming team, ensure age-appropriateness and quality
- Communicate with the Camp Director and Assistant Director – prepare and submit reports, forms, parent letters, articles, and evaluations as needed
- Coordinate activities of staff in unit: daytime activities, unit activities, staff time days off, hours off etc.
- Serve as primary and direct supervisor for all counselors in the designated unit. Perform regular evaluations for these counselors
- Liases with Division Programmer in regards to the programming for their assigned units
- Act on behalf of the unit on issues involving camp community – run unit staff meetings

### General Leadership Staff Responsibilities:

- Be a member of Leadership Team: Attend daily meetings, participate in formulation and implementation of camp policy, *Shmira Gedolah*, various other administrative responsibilities
- Directly responsible for the cleanliness and care of living space – includes pre and post camp inventory of cabin
- Assists in facilitation and execution of all-camp programs (Chai'dol, Maccabiah, Embassy, Carnival, etc.) as determined by the camp administration
- Able and willing to work with a variety of staff members in a calm, collected manner at all times
- Participate in pre-camp staff orientation and any on-going staff development programs throughout the summer
- Participate regularly and enthusiastically in all camp programs
- Responsible for the health, safety, and happiness of ALL campers at ALL times
- Participate regularly and enthusiastically in all Judaic programming, including Shabbat programming
- Adhere to goals, mission, and philosophy of Camp Mountain Chai
- Act as a Jewish role model at camp: identity, community, and leadership